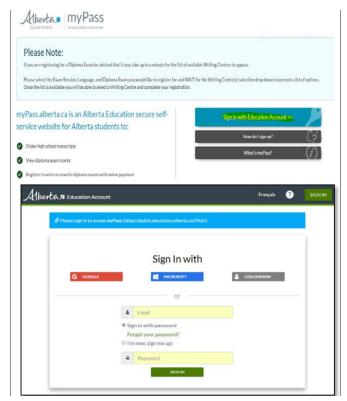
myPass Accounts - Important Information for Grade 11 and 12 students:

Alberta Education does not mail out diploma exam results and all official transcripts must come directly from Alberta Education. All students should create a myPass account with Alberta Education where they will be able to view diploma exam marks, register to write or rewrite diploma exams with online payment, view and print Detailed Academic Reports (DAR), view progress towards a diploma, and order high school transcripts to use for post-secondary applications. The easiest way to create your account online will be to supply the school office with a personal email address (NOT your school email address) which we can add to your student record with Alberta Education and then you simply go to mypass.alberta.ca to create your account.

Step 1: Please stop by the school office to advise your personal email address so we can start the process for you to create your account.

Step 2: Create/Sign in to myPass

- The school instructs the student to create an Education Account with an email address that match the email address registered in PASIprep
- The student visits the myPass website via <u>mypass.alberta.ca</u>, or simply searches 'myPass' in browser.
- The Student clicks on "Sign in with Education Account."
- The Student signs in with the Education Account, or with a Google or Microsoft Account.



Step 3: Enter details in myPass

- The student enters the following information:
 - 1. ASN
 - 2. Date of Birth
 - 3. Select the option "The Student"
 - 4. Click "Activate Connection"
- The student receives an email notification with details that an active connection has been created on their record.

Home > Obtain Access to the Student Information via myPass				
Obtain Access to the Student Information via myPass You must be connected to a student to use myPass. What can I do on myPass?				
Identify the student				
Alberta Student Number	1234-5678-9			
Where can I find my Alberta Student Number?				
Date of Birth	1990/01/01	×		
Information about you				
You Are	The student			
	O A parent or guardian of the student			
	O Authorized user			
Do you have a Signup Access code? If yes, then please provide below				
Signup Access Code/Pin Code				
	Note: By clicking Activate Connection below, you agree to	n ho		
	bound by the myPass Terms of Use Agreement.			
	Activate Connection			