

<https://lethbridge.schoolcashionline.com/>

If you do not have a School Cash Online account, click **Get Started Today**. If you already have an account, click **Sign Into Your Account** (you can skip ahead to the [Adding a Student](#) section).



The banner features the Lethbridge School District No. 51 logo on the left, which includes a globe and the motto "Building Bridges to a High Level of Student Success". The text "Lethbridge School District No. 51" is displayed in white on a dark blue background. Below this, the heading "School Cash Online" is shown in white on a dark blue background. The main content area has a light yellow background with the text "Paying for school items just got easier! Sign up to get started today." To the right of this text is an image of a pair of orange high-top sneakers. Below the text and image is a grey box with the heading "What is School Cash Online?" and the description "School Cash Online is an easy to use and safe way to pay for your children's school fees." with a "Learn more" link. At the bottom of the banner are two dark blue buttons: "Get Started Today" and "Sign Into Your Account".

On the User Registration page, enter your First and Last name and click **Continue**. Note that student information will be entered at a later stage.

[Home](#) > [Registration](#) > [User Registration](#)

### User Registration

\* field is required

Step 1	Step 2	Step 3
Please enter your personal information below ( <b>student</b> information will be required at a later stage).		
First Name	<input type="text" value="John"/> *	✓
Last Name	<input type="text" value="Smith"/> *	✓
<input type="button" value="Continue"/>		

For Step 2, enter the required information and click **Continue**. Phone# is not required, but a valid email address is required (and essential) in order to receive your receipts.

### User Registration

\* field is required

Step 1	✓	Step 2		Step 3	
Phone #	<input type="text" value="(403) 320-7565"/>				✓
Address Line 1	<input type="text" value="259 Britannia Blvd W"/>	*			✓
Address Line 2	<input type="text"/>				
City	<input type="text" value="Lethbridge"/>	*			✓
Country	<input type="text" value="CANADA"/>	*			
Province	<input type="text" value="Alberta"/>	*			
Postal Code	<input type="text" value="T1J 4A3"/>	*			✓
Email	<input type="text" value="Inquiries@lethsd.ab.ca"/>	*			✓
<input type="button" value="Continue"/>					

For Step 3, choose a password and security question, and choose whether you want to receive notifications (recommend), then click **Continue**. Passwords must be at least 8 characters long, and must contain at least one uppercase letter, one lowercase letter, and one digit.

### User Registration

\* field is required

Step 1	✓	Step 2	✓	Step 3	
Password	<input type="password" value="....."/>	*	Password strength: <b>Good</b>		✓
You must choose a password that is at least 8 characters in length, includes at least one upper case letter, one lower case letter, one number.					
Confirm Password	<input type="password" value="....."/>	*			✓
Security Question	<input type="text" value="In what city does your nearest sibling live?"/>	*			
Security Question Answer	<input type="text" value="Lethbridge"/>	*			✓
Do you want to receive email notifications for new fees assigned to your student and updates on school-related activities?	<input type="text" value="yes"/>	*			✓
You can withdraw consent to receive email notifications from KEV group any time by logging in School Cash Online and going to 'My Account settings' located in the top right side of the page and clicking on 'Manage Email Notifications' to remove your consent					

You will see the following Confirmation screen. Follow the instructions and check your email. Find the email from School Cash Online and click on the verification link. You will be taken to the School Cash Online website, and you will be signed into your account. Registration is now complete!

## Confirmation Email

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### Thanks! Please check your email inbox.

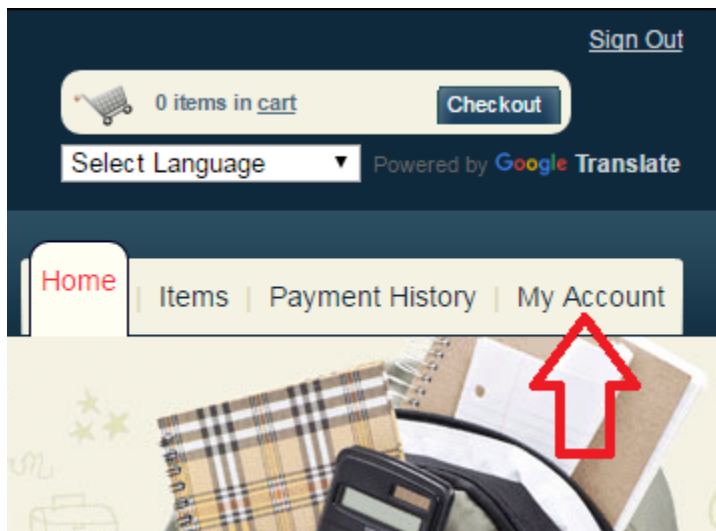
We've sent you an email to confirm your email address. Please click the link in the email to complete your registration.

#### Didn't get the email?

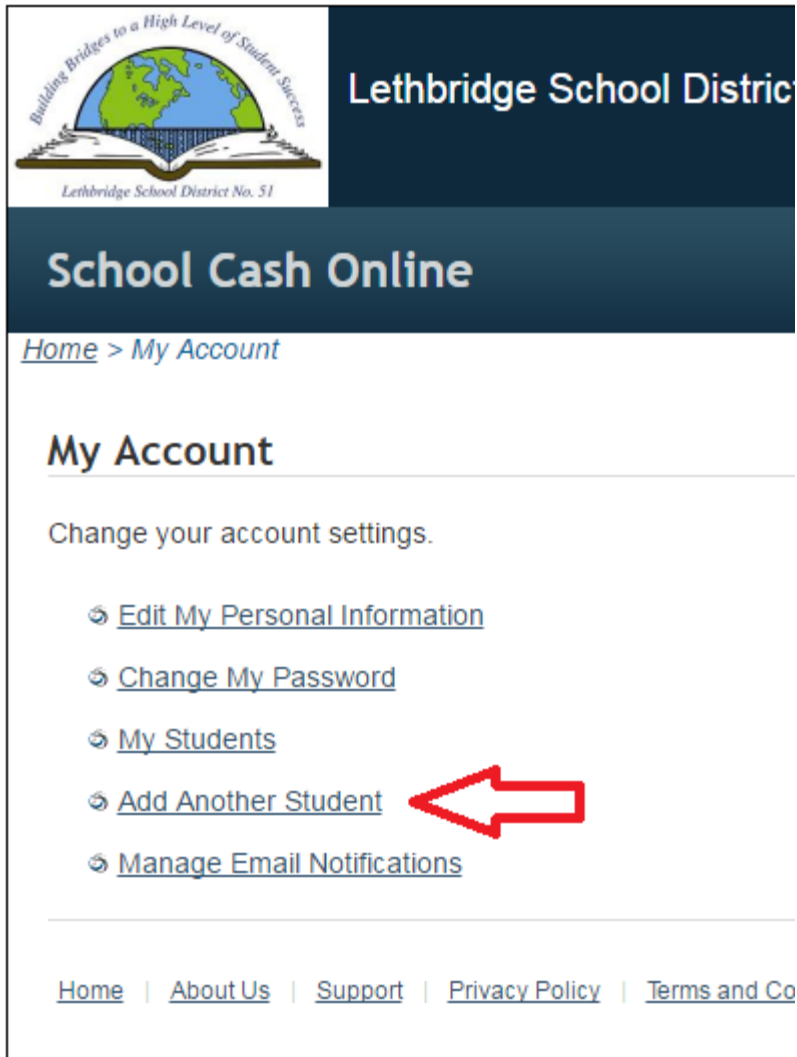
1. Check your spam/junk folder.
2. Add [mailer@schoolcashionline.com](mailto:mailer@schoolcashionline.com) to your address book to help emails from us avoid your spam filter.
3. To request a new verification email [click here](#).

### Adding a Student to your School Cash Online Account:

Once you are Signed In to your account, click the My Account tab.



Click the **Add a Student** link (or **Add Another Student** if you have already added a student).



The screenshot shows the Lethbridge School District logo at the top left, featuring a globe and the motto "Building Bridges to a High Level of Student Success". The page title is "School Cash Online" and the breadcrumb trail is "Home > My Account". Under the "My Account" heading, there is a list of links: "Edit My Personal Information", "Change My Password", "My Students", "Add Another Student", and "Manage Email Notifications". A red arrow points to the "Add Another Student" link. At the bottom, there is a footer with links for "Home", "About Us", "Support", "Privacy Policy", and "Terms and Co".

**Lethbridge School District**

## School Cash Online

[Home](#) > [My Account](#)

### My Account

Change your account settings.

- [Edit My Personal Information](#)
- [Change My Password](#)
- [My Students](#)
- [Add Another Student](#)
- [Manage Email Notifications](#)

[Home](#) | [About Us](#) | [Support](#) | [Privacy Policy](#) | [Terms and Co](#)

Fill in the information as appropriate. Click **Confirm** when done.


## Add Student

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1. Type in the School Board name and select one from the list

Lethbridge School District No. 51

Change school board name.

2. Select a school 

Chinook High School 


3. Enter student information

Student Number  

I don't have the student number.

First Name  \*

Last Name  \*

Birth Date   \*

Date format: mm/dd/yyyy

**Confirm**

[I don't want to add a student](#)

Checkmark I Agree and select a Relationship from the drop-down box. Click Continue.

# School Cash Online

[Home](#) > [My Account](#) > [Add Student](#)

## Add Student

### Confirm student information

Jeremy Schenk  
Student Number: Jeremy.Schenk  
Chinook High School (Lethbridge School District No. 51)

I certify that I am related to this student, that I am selecting this student in order to pay a fee, and legally entitled to view information about this student.

I Agree \*

Relationship

Other ▼

Back

Continue

You will be taken to a screen that says **Student Added Successfully**. To view any fees attached to this student, click the Items tab. There will a separate tab for each student's fees, and a tab for Lethbridge School District (Public) fees.

# School Cash Online

[Home](#) | [Items](#) | [Payment History](#) | [My Account](#)

[Home](#) > [My Account](#) > [Student Added Successfully](#)

## Student Added Successfully

You have successfully added a student to your account.

- [Add Another Student](#)
- [View Items For Students](#)
- [View My Students](#)

